

Shipping Log

Record: 1 of 1

New Edit Delete Print Actions

Shipment: 50134 **Return; Southglen High School** **7/31/2020** **PENDING**

Incoming Return Shipment Notices Emails Docs

Shipped From Residential **Shipment Info** Purchased

Company > Southglen High School Contact > Nikki Huang

Courier Service Courier Account # Shipping Cost 0.00

Shipping Terms FOB Value 0.00

Package Type L W H Weight

0 x 0 x 0

Courier Tracking # Delivery Date 07/31/20

Description

Package IDs

Packing List

Line Item Code	Description	Order	Purchase Order	Exp Qty	Quantity	Weight	Bin	Ref # (s)
1 > TB-NATSCI4	The Art of Natural Science	> 50060		0	5	0	C-AI	#s

Dept AI-Shipping Assigned By Jamie Gianelli Assigned To Kristie Hernandez Tracking Status Cancel Save

5. Click **Save**.

6. At the Shipment Received confirmation dialog, click **Not Yet**.

This keeps the record in Pending status until the returned product arrives at your warehouse.

When the returned product arrives, your warehouse staff will locate the return shipment record and mark it as received. This will prompt aACE to reduce the quantity of that item on the order.

Manually Send a Replacement Shipment

If you wish to replace the returned items for an individual order, the simplest method is to generate a new order with the desired items, quantities, and prices.