Setting Up Shopify

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This guide explains how to connect your aACE system to a Shopify account. It is intended for system administrators.

Step 1: Create a Shopify Storefront

Follow the <u>Shopify documentation (https://help.shopify.com)</u> to create your ecommerce site.

Step 2: Create a Private App

- 1. Log into your Shopify Admin console.
- 2. In the lefthand panel, navigate to Apps.
- 3. Near the note about working with a developer on your shop, click **Manage private apps**.
- 4. Create a new private app:
 - Private app name: **aACE**
 - Emergency developer email: support@aacesoft.com
 - Store content: **No access**
 - Customer details: Read access
 - Orders, transactions and fulfillments: Read and write access
 - Products, variants and collections: Read access
- 5. Click Save.
- 6. After the API credentials are generated, note the API Key and Password for use in the next step.

Step 3: Input Credentials into aACE

Install the Integration

Obtain and <u>install the correct integration (http://aace5.knowledgeowl.com/help/installing-integration-files)</u> on your FileMaker server.

Configure the Integration

- Log into aACE and navigate to Menu > System Admin > Preferences > Database Management.
- 2. In the Integrations section, mark the flag for **eCommerce Integration**.

- 3. Next to eCommerce Integration, click **Open Settings** > **Shopify**.
- 4. Mark the flag to **Enable Shopify**.
- 5. Enter additional credentials you noted previously:
 - URL of your web store
 - API Key
 - Password
- 6. Click Test.
- 7. Optionally, enter a Minimum Creation Date.

Note: When the eCommerce Integration schedule is enabled, by default *all* Shopify orders will download into aACE. If you do *not* want this to occur (e.g. the web store was in operation prior to aACE implementation and only recent orders should be downloaded), then enter a timestamp here — aACE will only download orders created *on or after* this date.

- 8. Close the eCommerce Integration Settings window.
- 9. Navigate to Menu > System Admin > Preferences > Automation Schedules.
- 10. Mark the flag for **eCommerce Integration**.
- 11. Click Commit Updates.

Other Notes

Gift Cards

Gift cards must be handled by Shopify; aACE does *not* have a gift card management module. To configure aACE for working with gift cards, you must:

- Create a <u>line item code (LIC) (http://aace5.knowledgeowl.com/help/overview-of-line-item-code-screens)</u> for each gift card denomination you offer. This should be set up as part of your <u>line item code</u> <u>mapping (http://aace5.knowledgeowl.com/help/introduction-to-e-commerce-integration)</u> for your ecommerce integration.
- Create a separate LIC to use when a customer *redeems* a gift card. Then enter this LIC at Menu > System Admin > Preferences > Database Management > eCommerce Integrations: Open Settings > Shopify > Gift Card Redemption Code.