

# Applying Credit Card and Debit Card Payments to Orders with Global Payments Integrated

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Payments with credit cards and debit cards are processed through aACE's [integration with Global Payments Integrated](https://aace5.knowledgeowl.com/help/setting-up-global-payments-integrated) (GPI), previously OpenEdge. The process is fully PCI-compliant. The GPI secure payment processing service stores all sensitive account data, then provides a randomly generated alias (or "token") for use in future aACE transactions (unless your system has been configured otherwise).

## Apply a Customer Payment to an Order

When adding a credit card with these steps, the card will be authorized for the total in the Payment Amount field. (You can also [add a card without charging it](http://aace5.knowledgeowl.com/help/adding-a-credit-card-without-charging).)

1. In the Orders module, locate the desired Open order that has a payment due.
2. On the detail view, next to the Payment Due field, click the **Plus (+)** icon.

The screenshot shows the 'Enter Payment' dialog box. It has a title bar with 'Enter Payment' and a close button. The main content area is titled 'Apply Payment' and contains the following fields and controls:

- Amount Due: 682.10
- Credit Available: 0.00
- Payment (Amount or Percent): 682.10 (with a green double arrow icon to its left)
- Balance after Payment: 0.00
- Payment Method: Radio buttons for CREDIT CARD (selected), DEBIT CARD, CASH, CHECK, WIRE, BILL ME, and OTHER.
- Credit Card: A field with a purple plus icon to its left.
- Approval Code: A text input field.
- Receipt Notes: A large text area.
- Buttons: 'Cancel' and 'Apply Payment' (highlighted in blue) at the bottom right.

3. At the Enter Payment dialog, verify the Payment, then specify the correct payment option:
  - o **Credit Card:**
    - If the card *already* has an alias stored in aACE, select it from the drop-down.

- If the card does *not* have an alias in aACE, click the Plus (  ) icon to add a new one. This will open a dialog to enter the credit card information and also authorize the card for the payment amount. Verify that the amount to be charged, then click **Make Payment**. GPI validates the card, authorizes it, generates the credit card alias, and holds the funds. On the Transaction Result dialog, click **OK**.
  - **Debit Card** – Process exactly like credit cards, unless you have a [separate card reader](https://aace5.knowledgeowl.com/help/working-with-global-payments-integrated-peripherals) (<https://aace5.knowledgeowl.com/help/working-with-global-payments-integrated-peripherals>).
4. Back on the aACE Apply Payment dialog, click **Apply Payment**.  
aACE posts the receipt, and captures the credit card funds.
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