Linking Tax Profiles to Postal Codes

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1. Navigate to **Menu** > **System Admin** > **Postal Codes**.
2. Use the Quick Search bar (http://aace5.knowledgeowl.com/help/using-the-quick-search-bar) to find the desired postal codes or click **Show All**.
3. Click **Actions** > **Update Tax Profile for Postal Codes in List**.
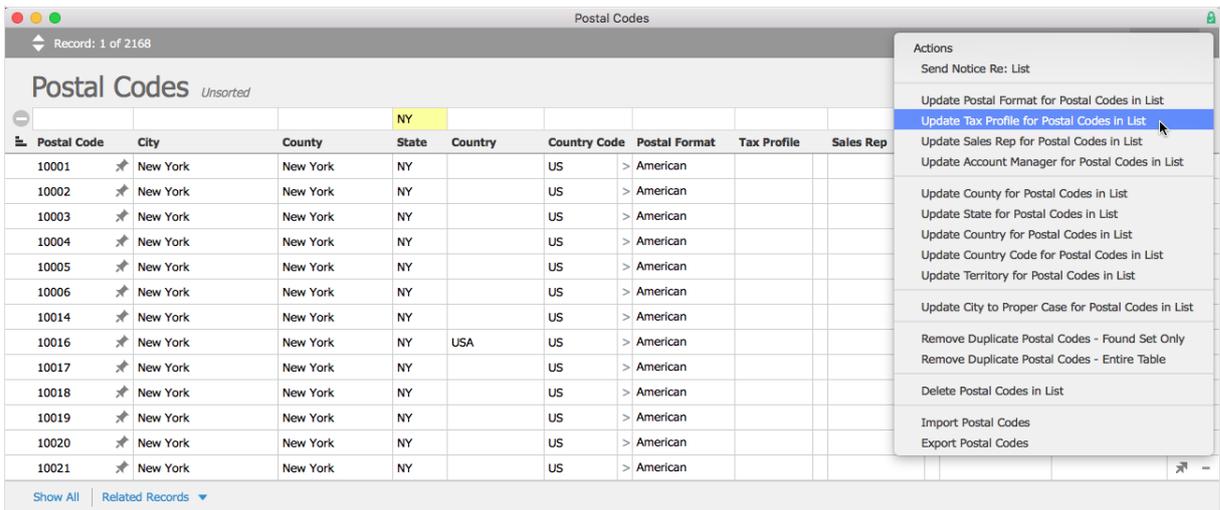
4. At the confirmation dialog box, click **Select**.
5. Choose the tax profile you want to associate with the selected postal codes.