

# Printing Financial Reports

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aACE provides easy access to a wide variety of financial reports to help you manage your bookkeeping and accounting activities. The most common bookkeeping and accounting reports include:

- **Accts Receivable > Invoices:** customer statements, invoice aging reports, sales summaries, and sales tax reports
- **Accts Payable > Purchases:** payable aging and past-due reports
- **Accounting > GL Accounts:** chart of accounts, balance sheets, income statements, and trial balances

## Quick Access to Common Financial Reports

In the accounting-related modules, the menu bar **Print** option provides direct navigation to the most commonly used reports.

Account	Account Name	Header	Account Type	Cash Flow Section	Balance
> 1000	<b>Total Assets</b>		<b>Assets</b>		<b>7,264.08</b>
> 1002	Uncategorized Assets	1000	Assets	Other Assets	
> 1100	<b>Current Assets</b>	1000	Assets		1,515.18
> 1101	Uncategorized Current Assets	1100	Assets	Other Assets	
> 1110	<b>Total Cash</b>	1100	Cash		12,888.56 CR
> 1114	Cash Savings	1110	Cash	Cash	
> 1115	Cash Operating	1110	Cash	Cash	23,224.75 CR
> 1120	Undeposited Funds - Cash/Checks	1110	Cash	Cash	9,736.31
> 1121	Undeposited Funds - MC/Visa	1110	Cash	Cash	599.88
> 1122	Undeposited Funds - Amex	1110	Cash	Cash	
> 1123	Undeposited Funds - Debit Card	1110	Cash	Cash	

## Additional Financial Reports

In the accounting-related modules, you can access more report options from **Print > Open Report Selector**. For example, the GL Accounts module connects you to these reports:

The screenshot shows a software window titled "Report Selector" with a standard menu bar (File, Edit, Tools, Window, Help) and window control buttons. The main content is a scrollable list of reports under the heading "GL Account Reports". The list includes various financial statements and summaries, with information icons (i) next to several items. A "Cancel" button is located at the bottom right of the list area. At the bottom left of the window, the text "Report Pack: 20170612" is visible.

GL Account Reports	
Income Statement	
Balance Sheet	
Advanced Income Statement	
Advanced Balance Sheet	
Month End Income Statement	i
Payables and Receivables Historical	i
Payables and Receivables Summary	i
Payables and Receivables Daily	i
Trial Balance	
Trial Balance Summary	
Trial Balance Detail	
Trial Balance Detail: Daily Balance Summary	
Monthly Net Activity	i
Monthly Income Statement	i
Monthly Balance Sheet	i
Income Statement Excluding Detail Accounts	i
Department Income Statement by Detail GL Account	i
Summary Income Statement by Department	i
Summary Income Statement by Category Type	i
Summary Income Statement by Sales Rep	i
Summary Income Statement by Company	i
Summary Income Statement by Order	i
General Ledger Summary by GL Account	i
General Ledger Summary by GL Account, Department	i
General Ledger Summary by GL Account, Category	i

Report Pack: 20170612

Cancel