

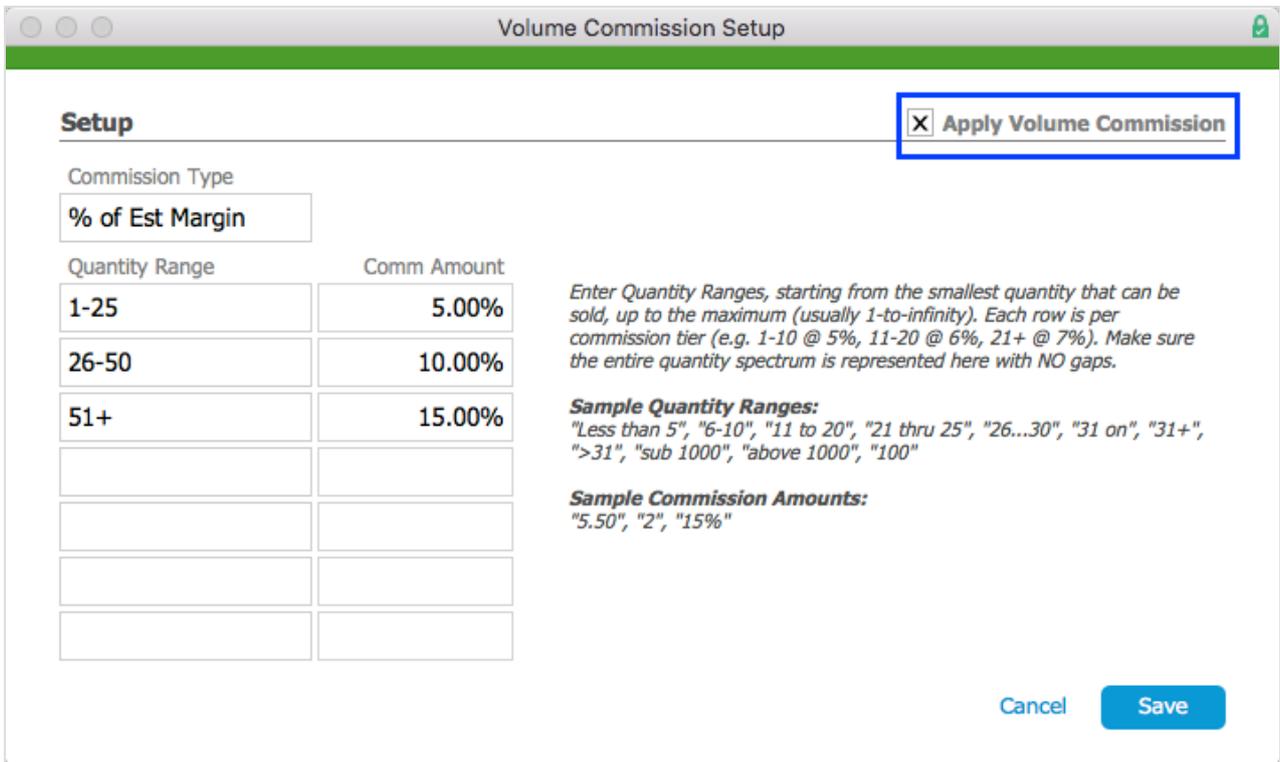
Working with Volume Commissions

Last Modified on 05/07/2019 1:44 pm EDT

Volume commissions let you structure payout tiers for individual line item codes or rate cards. You can set these options on the Line Item Code or Rate Card detail screen, using the Volume Commission Setup (VCS) dialog.

To work with volume commissions, click Edit, then click the VCS button ().

The VCS dialog provides guidelines and sample formats to help you build a commission structure:



Setup X Apply Volume Commission

Commission Type

Quantity Range	Comm Amount
1-25	5.00%
26-50	10.00%
51+	15.00%
<input type="text"/>	<input type="text"/>

Enter Quantity Ranges, starting from the smallest quantity that can be sold, up to the maximum (usually 1-to-infinity). Each row is per commission tier (e.g. 1-10 @ 5%, 11-20 @ 6%, 21+ @ 7%). Make sure the entire quantity spectrum is represented here with NO gaps.

Sample Quantity Ranges:
 "Less than 5", "6-10", "11 to 20", "21 thru 25", "26...30", "31 on", "31+", ">31", "sub 1000", "above 1000", "100"

Sample Commission Amounts:
 "5.50", "2", "15%"

Cancel Save

The screenshot above shows commission tiers based on the number of items sold at one time (i.e. up to 25 items pays out at 5% commission based on margin; more than 26 pays out 10%, etc). Commission payout types include Fixed Amount, % of Price, % of Est Margin, % of Actual Margin, and Not Applicable.

Set Up a Volume Commission Structure

1. Navigate to **Menu > Order Setup > Line Item Codes**.

2. Select the desired line item and, at the line item detail screen, click **Edit**.
3. In the General Info section, click the **VCS** button (**V**).
4. Click the **Apply Volume Commission** flag.
Note: To deactivate an existing VCS, simply clear this flag.
5. In the payout ranges, enter the volume commission data:
 1. Click the **Commission Type** drop-down box and select the correct type.
 2. Enter the first **Quantity Range** and **Commission Amount**.
 3. Set additional ranges and amounts until all possible ranges are covered.
6. Click **Save**, then at the line item details screen, click **Save** again.

The 'V' button now appears yellow, indicating there is an active volume commission structure.
